**VEHICLE USAGE STANDARD**

Titan Drilling is committed to reducing any injuries or illness’ that are a result of vehicle incidents and / or accidents. In order to achieve this commitment, the company undertakes:

* To ensure that only drivers of company vehicles have access and authority to drive vehicles
* Vehicles are distributed to operations and employees for work related purposes and are only used for such purposes during working hours.
* On completion of the shift, the vehicle is to be parked until required for the following shift. Outside of their normal working hours, only with permission, may an employee be permitted to use a Titan Drilling vehicle
* All drivers must **abide by the speed limits** set out for the environment they are in. This includes national roads, exploration and mine sites as well as off-road environment.
* Seatbelts are to be worn at all times when travelling in a vehicle. The driver is responsible for ensuring that passengers fasten their seatbelts.
* That all vehicle checks have been completed and documented using the Titan Drilling Vehicle Pre-Start form. It is the driver’s responsibility to communicate any items that have been marked as “Not OK” on the form to the maintenance department for correction
* It is the driver’s responsibility to check that the pre-check has been completed
* Vehicles are to be kept clean at all times
* Night driving is not permitted except with the approval from Management and in the event of an emergency where you may have to make a decision. However, this should still wherever possible be approved by a senior manager. Trips should be planned to ensure arrival by dusk. If in doubt clarification should be sought from your manager
* No long distance driving is to occur after 1900hrs on the roads. Ensure that your journey is planned to reach your destination accordingly
* Do not drive when tired or when weather conditions are extreme.
* **It is strictly forbidden to carry non- Titan Drilling employees without authorization**